

Chirton & Conock Parish Council

Minutes of Chirton & Conock Parish Council Meeting
Held on Tuesday 5th March 2019 at 7.15pm in Chirton Old School

Susannah Lampard, Clerk to the Council: clerk@chirtonandconock-pc.org.uk

The public and press are invited to attend this meeting

Present: Cllrs. David Harmes, Chair (**DH**), Paul Mills (**PM**), Julia Moore (**JM**)
 Lynn Organ (**LO**), Gerald Lanfear (GL), Phillippa Radford-Howes (**PRJ**)

Attending: Jane Whatley (**RFO**)
 Local Councillor Paul Oatway
 Susannah Lampard (**Clerk**)

Item:

194 Receive apologies for absence

Neil Warburton (**NW**),

195 Receive declarations of interest or requests. PM Governor of Chirton School & Village Hall Trustee

196 Receive and approve Minutes of Parish Council Meeting held on 5th February 2019

Resolved: The minutes had been previously circulated to all Councillors who agreed they were a true representation of the meeting and were duly signed by DH

197 Report from Councillor Oatway

Councillor Oatway opened his report by briefly addressing the Parish Council due his preparations for the CATG Meeting, being held on Wednesday 6th March 2019.

- Issue 5567** and the next CATG Meeting: **Chirton A342 – requests for reinstatement of a tarmac footway outside of former public house Wiltshire Yeoman.** Councillor Oatway is continuing work with a Suitability Report, assessment and Costings which DH confirms he has seen. Contribution of 10% of the approx. £18,000 would be our absolute maximum due to the fact that the costs would have been borne by the Developer had the comments made by C&C PC been properly considered by Wiltshire Council Planners when the original permission was applied for. Cllr. Jerry Kunkler Chair of CATG, undertook to speak to WC Planning and Highways re. ineffective processes that are in place, which brought this situation about, those discussions are ongoing. PM will attend CATG meeting tomorrow. PM proposed the PC would be prepared to go up to 10% of £18,000. DH Abstained and hereby Declares an Interest due to proximity to his home. LO also Abstained and hereby Declares an Interest due to proximity to the business unit that she has an interest in. NW not present. The remaining 4 other Councilors agreed to the proposal - **Passed.**

NOTE: Declarations where not received by DH & LO at point 195 as this was not on the Agenda for discussion and only came about when raised by Councillor Oatway.

2. Re. Political Boundary Review 2019 and Pewsey Vale West.
Resolved: LGBCE and Pewsey Vale are In a Consultation Phase about the areas that Councillors' serve. C&CP Councillors' responded that Pewsey Vale West (with the addition of two extra parishes) is an appropriate Division and this was submitted by the Clerk on Monday 4th March 2019. The area changes for Councillors' are now being Formerly Ratified.
3. A342 Erosion – (165c) Action by R Dobson – progress? PM will raise at next CATG

198 Primary School Signage

PM will raise at CATG Meeting.

- 199 Road Signage – MyWiltshire; Highways; Road Signage for Yew Tree Close, is Rusted. The Hollow and The Street need attention in future. WC**
Responded that the Budget for 19/20 has been set, is there leeway?
PO will take the Matter up. JW to forward relevant emails.

Action: RFO/PO

- 200 Drain – Signpost damage 29 The Street. PRH 11.12.18 reported to MyWiltshire. Awaiting significant rainfall to get a photograph of the problem. Ongoing.**

Action: All

201 Telephone Box Light

JW Spoke to Sarah/Cecil re replacing the bulb.(SSE have reduced our bill).

Action: Clerk

202 Representation from members of the public

No public representation.

- 203 1. Update of Map & Statement 11.12.19.&24 – From Bridleways to Byways**
2. A Parishioner from The Drove, raised with J.W an issue re. a change to the trackway leading up from A342.

Recently, (following a request originally made in 2004 to change the designation of a number of byways to 'Byways Open to All Traffic' - BOAT's) WC changed the designations of 3 bridleways to Restricted Byways. This means that motorised vehicles are no longer allowed to use them. It also confirms width restrictions for the Byways.

PM and GL visited the parishioner and have taken up with WC Byways; a width query, on an adjoining restricted Byway between BOAT paths 10 and 39. Parishioner is writing to Janice Green who deals with Rights of Way at WC to get more clarification around the allowed width measurement.

204 Finance**Resolved:****a. Cash Book & Bank Reconciliation Statements to 28th February 2019**

Balance: £917.66 in Treasurers Account to end of month. Receipts were £10,995.95 and Payments out over the year £13,508.47.

Approved by all Councillors present and signed by the Chair

Resolved:**b. Precept – half amount due at the end of April, again in September '19**

Rob Bridewell Letter of Thanks. Payment of £350 for 2018 approved by Chair and seconded by PM. We would like you to continue with strimming of Grass verges and banks at Small Street and Cutting of Village Hall Green. Can you confirm that you are able to carry out the same works next year, April to December 2019.

Pensions: It was noted that JW received a letter from the Pensions Regulator, re. Works Pensions. SL does not qualify, however if, in future the Clerk wishes apply, the minimum for qualification is £192/week minimum.

Action: Clerk

c. Discuss and Agree Internal Auditor - Auditing Solutions - Resolved

Councillors agreed to use the same company; RFO Has instructed Auditing Solutions to carry out the April 2019 Audit. Contact is Stuart Pollard

205 Parish Steward

a. PRH reported; de-restriction sign as leave Chirton on the Patney Road – Due to have been done – PM to check if completed

b. Bank at top of road cleared this week.

c. List for Next week: Potholes on Small Street
Gullies
Patney Road Hedges
Road sweeper - Due

Action: PRH/PM

206 Police Report

None in time for meeting

Action: Clerk

207 Planning Applications

None

208 Preparations for Next Winter 2019

PRH has details of documentation relating to Flood plan and

a. Update - Flood Plan 2019 – Distribute.

b. Weather Response Plan

c. Nominated Emergency Representative.

Chirton & Conock Flood Action Plan. To Do List:

1. PRH - to take project forward, The Chair thanked PRH for stepping in as Co-ordinator.
2. Gully List – Properties at risk of internal Flooding – PRH to send list to Area Highways Engineer (Principally Conock, Small Street and Yew Tree Close)
3. Define – Places of Refuge (Suggestions - Chirton Old School & Church – Request PCC & school agreement – PM to action
4. Sandbag Policy – make people aware of Policy. Any changes to policy and comments are welcome from Councillors. – PRH to update sample already received
5. Acting Emergency Planning Coordinator - PM
Flood Wardens – PRH & PM
6. Ask for volunteers (to provide assistance in times of need) – Suggest targeted letters to areas principally affected to ask for volunteers. PRH to produce / DH to review
7. Produce ‘Parishioners At Risk’ list – Chirton & Conock Residents; hand delivered note. Its was discussed that properties i.e Miller Close be reported by proximity Postcode not exact address.

Action: PRH

209 Village Hall Update

Jonathan Bailey from Awdry, Bailey and Douglas Solicitors was contacted by DH regarding amendments to the Draft Resolution to the Legal Trust Deed. As previously noted

Notable amongst these changes were:

1. The property will be held in the name of the Trust (not the Official Custodian for Charities)
2. Notice periods for meetings will be changed to 3 working days (to match the PC – as confirmed by ‘Arnold-Baker’)
3. The Chair & Vice Chair of the Trust will be the same as the PC unless the PC Elects alternatives.

It was noted that the RFO offered recent, post training course knowledge, notably that a Trust Deed that is held in Trust on Behalf of a Parish is not owned by the PC, therefore cannot be Sold. DH confirmed that the potential of a sale is dealt with in the Trust Deed and that it was the Trust that owned the asset, not the PC. The RFO will forward the email received from the training event and DH will raise it with the Solicitor, if necessary.

Action:DH/RFO

PM attended a Meeting of the P.C.C Parochial Church Council, The PCC would be very interested in exploring utilising the Church for more events although it was noted that there is no current running water supply (although there are supplies in the vicinity)

and a building extension would be required to house a Kitchen & toilets. The possibility of erecting a shed on Church grounds was also discussed positively and could be

19/61

provide an answer to the furniture currently stored in Jean Oliphants barn. Meeting to be arranged with Diane Clarkson

Action: PM

210 WW1 Markers or single Post

1. At the Last meeting it was agreed to get a quote for Stainless Steele Plate in A4 Landscape size with a view to only having one plaque with all names
£134.00 + VAT 300mm x 200mm

JM Proposed the Following wording:

Eight Oak Trees Planted on 11.11.18 To commemorate the young men of our Parishes, who lost their lives in The First World War.

Possibly to be mounted on stone – Alec Stert Hill Offcuts, GL will investigate.

Julia to arrange a representation for the Councillors to sign-off so that the Order can be made with respect to time scale and Advertising as a Public Event, if possible to include School 23.6.19

Action: JM/GL

211 War Memorial – Stone – TBA

212 Chirton School Road Markings – Check Progress, Usage

213 Barn Storage – J Oliphant – Trestle Tables and Chairs

These are tables and chairs for the Village fete. Ownership is unknown but likely to be the PCC. We need to confirm exactly what is there (& what of that is still useable) and find a temporary/permanent storage solution. If necessary the Village Hall could be utilised as a last resort. RFO will forward email correspondence and hand over to the Clerk.

Action: PM/RFO/Clerk

214 1. Equa MAT – Multi-Agency Trust Academy Status – Chirton School
Informed the P.C that they will become part of EquaMAT

Resolved

2. BBC Share researcher Advertisement – to be put on PC Facebook page and shared to Chirton Community Facebook Page – DH to do

3. Keep Britain Tidy – Organised Litter Pick – Register P.C – Host an Event on 30.3.19 from Old School at 2pm

Action: Clerk/PM

215 Next P.C Meeting – 9th April 2019

216 Confirm dates for future meetings Meetings so far agreed for 2019 are:

Annual Parish Council Meeting – 14th May 2019 – 7-7.30pm

Annual Parish Meeting – To follow at 8pm

Invitations from Clerk (letter Invitation on PC) invite Whitehead to give Report. Organise Cheese and wine.

All meetings are held at Chirton Old School, The Street, Chirton, SN10 3RP and commence at 7.15pm.

The meeting closed at 8.56 pm

Susannah Lampard, Clerk to the Parish Council.

Agreed and Signed: Dated:
David Harmes, Chair

SUMMARY OF ACTION POINTS

Action Required	By Whom	By when
200 (Prev meeting) Await a rainy day to take pictures of drain damage outside 29 The Street	All	ongoing
200 Road Signage – MyWiltshire; Highways; Road Signage for Yew Tree Close (The Hollow and The Street future). WC leeway for set budget? PO will take the Matter up. JW to forward relevant emails.	RFO/PO	ASAP
201 Telephone Box Light JW Spoke to Sarah/Cecil re replacing the bulb. (SSE have reduced our bill).	All /Clerk	ASAP
204 – Letter to Rod Bridewell	Clerk	ASAP
205 Parish Steward a. PRH reported; de-restriction sign– Due to have been done – PM to check if completedc. List for Next week: Potholes on Small Street. Gullies, Patney Road, Hedges. Road sweeper Due.	PM/PRH	By ASAP

Produce 'Parishioners At Risk' list – Chirton & Conock Residents; hand delivered note. Its was discussed that properties i.e Miller Close be reported by proximity Postcode not exact address.	PRH	ASAP
188/209 – Village Hall Legal Trust Deed - DH confirmed that the potential of a sale is dealt with in the Trust Deed and that it was the Trust that owned the asset, not the PC. The RFO will forward the email received from the training event and DH will raise it with the Solicitor.	DH/RFO	ASAP
210 - Julia to arrange a representation for the Councillors to sign-off so that the Order can be made with respect to time scale and Advertising as a Public Event, if possible to include School 23.6.19	JM	By Next Meeting
provide an answer to the furniture currently stored in Jean Oliphants barn. Meeting to be arranged with Diane Clarkson. 213 RFO will forward email correspondence and hand over to the Clerk.	PM/RFO/CLERK	ASAP
214 3. Keep Britain Tidy – Organised Litter Pick – Register P.C – Host an Event on 30.3.19 from Old School at 2pm	Clerk	By Mid March
216 Annual Parish Council Meeting – 14th May 2019 – 7-7.30pm Annual Parish Meeting – To follow at 8pm Invitations from Clerk (letter Invitation on PC) invite Whitehead to give Report. Organise Cheese and wine.	Clerk	By Next Meeting